

JONES DISTRICT COMMUNITY AUTHORITY BOARD
(“CAB”)

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NOTICE OF SPECIAL MEETING AND AGENDA

- DATE:** November 9, 2023
- TIME:** 11:30 a.m.
- LOCATION:** **THIS MEETING WILL BE HELD BY VIDEO/TELEPHONIC MEANS WITHOUT ANY INDIVIDUALS (NEITHER CAB REPRESENTATIVES NOR THE GENERAL PUBLIC) ATTENDING IN PERSON**
- ACCESS:** You can attend the meeting in any of the following ways:
1. To attend via Microsoft Teams video-conference, use the below link:
 2. https://teams.microsoft.com/l/meetup-join/19%3ameeting_MDg5YTgyZTAAtODIyZS00Yzg4LTg0YTItNWE1NGJhZjhhMmRj%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%227e78628f-89cd-4e97-af6c-60df84b55ffe%22%7d

and enter **Phone Conference ID – 729 690 435#**
 3. To attend via telephone, dial **1 720-547-5281** and enter the following additional information: **Phone Conference ID – 729 690 435#**

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Cary Wicker , appointed by Jones MD Nos. 1-5	President	May, 2025
Andrea Ferber , appointed by Jones MD No. 1	Vice President	May, 2025
Jason Mitchell , appointed by Jones MD No. 1	Treasurer	May, 2027
James Priestley , appointed by Jones MD No. 1	Assistant Secretary	May, 2027
Whitney Skylar , appointed by Jones MD No. 1	Assistant Secretary	May, 2027
Denise Denslow	Secretary to the Board	Non-elected position

I. ADMINISTRATIVE MATTERS

- A. Present disclosures of potential conflicts of interest and confirm quorum.
- B. Approve agenda and confirm location of meeting and posting of meeting notices.

- C. Discuss and consider approval of the September 28, 2023 Regular Meeting Minutes and the September 28, 2023 Annual Meeting Minutes (enclosures).
- D. Discuss business to be conducted in 2024 and location (**virtual and/or physical**) of meetings. Schedule regular meeting dates and consider adoption of Resolution Establishing Regular Meeting Dates, Time, and Location, and Designating Location for Posting of 24-Hour Notices (enclosure).
- E. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2024 (District Transparency Notice).
- F. Consider approval of Master Services Agreement with CliftonLarsonAllen LLP and Statements of Work for 2024 (enclosure; other SOWs to be distributed).
- G. Discuss and consider approval of 2024 insurance renewal (Workers' Comp enclosed; P&L to be distributed).
 - 1. Cyber Security and Increased Crime Coverage.
 - 2. Establish Insurance Committee to make final determinations regarding insurance, if necessary.
 - 3. Authorize renewal of District's insurance and Special District Association (SDA) membership for 2024.

II. FINANCIAL MATTERS

- A. Discuss payment of claims from the general fund and capital projects fund, and the need for a Developer Advance from The Jones District, L.L.C. in the general fund (enclosure).
- B. Review and discuss schedule of cash position as of June 30, 2023, updated as of November 2, 2023 (enclosure).
- C. Conduct Public Hearing to consider amendment of the 2023 Budget. If necessary, consider adoption of Resolution to Amend the 2023 Budget.
- D. Conduct Public Hearing on the proposed 2024 Budget and consider adoption of Resolution to Adopt the 2024 Budget and Appropriate Sums of Money (enclosures – draft budget and resolution).
- E. Consider appointment of District Accountant to prepare 2025 Budget.
- F. Consider approval of the engagement letter with Fiscal Focus Partners LLC to prepare the 2023 Audit (enclosure).

III. CAPITAL PROJECTS MATTERS

- A. CAB Engineer / Construction Manager Report.
- B. Program Manager Report.
- C. Discuss and consider approval of Cost Certification Report No. 35 by Independent District Engineering Services, LLC (“IDES”) for capital expenditures (enclosure).

IV. LEGAL MATTERS

- A. Discuss and consider approval of Requisition No. 36 from the Project Fund for payment of Certified Costs (enclosure).
- B. Discuss and consider adoption of Resolution Amending Policy on Colorado Open Records Act Requests (enclosure).

V. OTHER BUSINESS

- A. Confirm quorum for next regular meeting.

VI. ADJOURNMENT

**NEXT REGULAR MEETING
December 28, 2023**