

JONES DISTRICT COMMUNITY AUTHORITY BOARD
(“CAB”)

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NOTICE OF SPECIAL MEETING AND AGENDA

- DATE:** October 28, 2021
- TIME:** 11:00 a.m.
- LOCATION:** **THIS MEETING WILL BE HELD BY VIDEO/TELEPHONIC MEANS WITHOUT ANY INDIVIDUALS (NEITHER DISTRICT REPRESENTATIVES NOR THE GENERAL PUBLIC) ATTENDING IN PERSON.**
- ACCESS:** You can attend the meetings in any of the following ways:
- To attend via Microsoft Teams video-conference, use the below link:
1. https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTgxZjYwYTQtNGZmYS00NTc3LWJhYzItYjk1ZTU3ZTRlODQ5%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%227e78628f-89cd-4e97-af6c-60df84b55ffe%22%7d

and enter **Phone Conference ID – 543 943 778#**
 2. To attend via telephone, dial **1 720-547-5281** and enter the following additional information: **Phone Conference ID – 543 943 778#**

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Daniel Metzger , appointed by Jones MD Nos. 1-5	President	May, 2023
Garrett Honeyman , appointed by Jones MD No. 1	Vice-President	May, 2023
Jason Mitchell , appointed by Jones MD No. 1	Treasurer	May, 2023
James Priestley , appointed by Jones MD No. 1	Assistant Secretary	May, 2022
Andrea Ferber , appointed by Jones MD No. 1	Assistant Secretary	May, 2022
Denise Denslow	Secretary to the Board	Non-elected position

I. ADMINISTRATIVE MATTERS

- A. Present disclosures of potential conflicts of interest and confirm quorum.
- B. Approve agenda; confirm location of meeting and posting of meeting notices.
- C. Discuss business to be conducted in 2022 and location (**virtual and/or physical**) of meetings. Schedule regular Board meetings and consider adoption of Resolution No. 2021-10-__ Establishing Regular Meeting Dates, Time and Location, and Designating Location for Posting of 24-Hour Notices (enclosure).
- D. Discuss and authorize renewal of 2022 insurance and Special District Association membership.

II. CONSENT AGENDA

These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item(s) will be removed from the Consent Agenda and considered in the Regular Agenda.

- A. Approval of the September 23, 2021 Special Meeting Minutes (enclosure).

III. FINANCIAL MATTERS

- A. Discuss payment of claims from the general fund and capital projects fund, and the need for a Developer Advance from The Jones District, L.L.C. in the general fund (enclosure).
- B. Conduct Public Hearing to consider amendment of the 2021 Budget. If necessary, consider adoption of Resolution No. 2021-10-__ to Amend the 2021 Budget.
- C. Conduct Public Hearings on the proposed 2022 Budget and consider adoption of Resolution No. 2021-10-__ to Adopt the 2022 Budget and Appropriate Sums of Money (enclosures – draft budget and resolution).
- D. Discuss requirement for a 2021 Audit. Discuss engagement for 2021 audit services.
- E. Consider appointment of CAB Accountant to prepare 2023 budget.
- F. Other.

IV. CAPITAL PROJECTS MATTERS

- A. CAB Engineer / Construction Manager Report (to be distributed).
- B. Program Manager Report / Public Plaza Design Committee Report.

- C. Discuss and consider approval of Cost Certification Report No. 15 by Independent District Engineering Services, LLC (“IDES”) for October 2021 expenditures (to be distributed).
- D. Discuss and consider approval of Task Order No. 3, in the amount of \$19,800, under the Master Service Agreement with Martin/Martin, Inc. (enclosure).
- E. Discuss and consider approval of Task Order No. 4, in the amount of \$136,000, under the Master Service Agreement with Martin/Martin, Inc. (enclosure).
- F. Discuss and consider approval of Task Order No. 4, in the amount of \$2,750, under the Master Service Agreement with Harris Kocher Engineering Group, Inc. d/b/a Harris Kocher Smith (enclosure).
- G. Discuss and consider approval of Task Order No. 4, in the amount of \$50,000, under the Master Service Agreement with Independent District Engineering Services, LLC (enclosure).
- H. Other.

V. LEGAL MATTERS

- A. Discuss and consider approval of Requisition No. 16 from the Project Fund for payment of Certified Costs (enclosure).
- B. Acknowledge requirements of Jones Metropolitan District No. 1 under the Road A and Road B Funding and Reimbursement Agreement by and among the Jones Metropolitan District No. 1, The Jones District, L.L.C., and East Panorama Associates, LLC.
- C. Review and consider approval of Master Service Agreement with CliftonLarsonAllen LLP for accounting and management services (enclosure).
- D. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2022 (District Transparency Notice).
- E. Other.

VI. OTHER BUSINESS

- A. Discuss and set next meeting date.

VII. ADJOURNMENT

**NEXT REGULAR MEETING
November 25, 2021 - CANCELLED**